

**The City of Balcones Heights
Regular City Council Meeting
3300 Hillcrest Drive
Balcones Heights, Texas 78201**

**Regular Meeting
MINUTES**

DATE: June 10, 2013

TIME: 6:00 p.m.

Members Present: Suzanne de Leon (Mayor) Lamar Gillian (Mayor Pro Tem)
 Miguel Valverde Charles White
 Jack Burton Madeline Slay

Members Absent: None

Sign in Sheet: Bennie F. Cass James Gardon Damon Mason
 HJ Hannasch Patrick Haas Stephan Lara
 Maria Hilda Herrera Rudy Perez Otto G. Moellering III
 Johnny A. Rodriguez Rene Contreras Joe Rincones

CALL TO ORDER AND RECORDING OF QUORUM

Meeting was called to order and quorum was present.

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS

Councilman Gillian gave the invocation and led pledges.

PUBLIC COMMENT PERIOD

Damon Mason – came up to speak to welcome newly elected Council Member Jack Burton and to state his concerns in reference to the master plan.

1. PRESENTATIONS and REPORTS:

- a. Community Initiatives/CVB Report. (Nastasi)

Mr. Nastasi came up to give highlights of his report. He also mentioned t-shirts will be sold for Jazz Fest at the Wonderland of the Americas stores.

- b. Police Department Productivity Report and Recognition of the Officer of the Year award. (Dominguez)

Chief Dominguez came up and gave highlights of his report. He presented the Officer of the Year award to Officer Joey Sepulveda.

- c. Fire Department Report. (Prince)

Chief Prince came up and gave highlights of his report for April and May of 2013.

d. Development Services Coordinator Report. (Boyd)

Mr. Boyd came up and gave highlights of his report.

2. CONSENT AGENDA ITEMS:

The following items are of a routine or administrative nature. The City Council has been furnished with background and support material on each item, and/or it has been discussed in a previous meeting. **All items can be acted upon by one vote without being discussed separately, unless requested by a Council Member or a citizen, in which event the item or items will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon.** The remaining items will be adopted by one motion and vote of the City Council:

- a. Approval of minutes for Regular Meeting of May 13, 2013.
- b. Approval of minutes for Special/Canvass meeting of May 20, 2013.
- c. Approval of minutes for Special/Workshop of May 22, 2013
- d. Approval of the May 2013 Check Register.
- e. Approval of Financial Report for month of May 2013.

MOTION: Mayor I would like to make a motion we approve all in one motion.

Motion by: Councilman Gillian Second: Councilwoman Slay 5/0/0 PASSED

BOARD AND COMMISSION APPOINTMENTS:

3. Consideration and **ACTION** to approve Appointment #3 to the Planning and Zoning Commission. (Mayor)

Recommendation was made to re-appoint George Monsive.

MOTION: So moved. (to re-appoint George Monsive)

Motion by: Councilman Gillian Second: Councilman Valverde 5/0/0 PASSED

4. Consideration and **ACTION** to approve Appointment #5 to the Planning and Zoning Commission. (Mayor)

Recommendation was made to accept application submitted by Stephan Lara to Appointment #5.

MOTION: So moved. (to appoint Stephan Lara)

Motion by: Councilman Valverde Second: Councilman Gillian 5/0/0 PASSED

5. Consideration and **ACTION** to approve recommendation for Mayor Pro Tem. (Mayor)

Recommendation was made to appoint Councilman Lamar Gillian as Mayor Pro Tem for another term.

MOTION: So moved. (to appoint Lamar Gillian)

Motion by: Councilwoman Slay Second: Councilman Valverde 4/0/1 PASSED

Abstained: Councilman White

ACTION ITEMS:

6. Consideration and **ACTION** on Economic Development findings presentation by TIP Strategies.

Trey Jacobson came up and gave a Power Point presentation. Mr. Jacobson introduced Kathleen Baireuther from Tip Strategies and Aaron Farmer from the Retail Coach who also spoke on this item. Some of the points covered were as follow:

- Overview of Data
- Overview of Stakeholder engagement
- Vision for Balcones Heights
- Strategies
- Retail Market Analysis
- License Plate Survey
- International Conference of Shopping Centers

MOTION: I move to accept the presentation.

Motion by: Councilwoman Slay Second: Councilman Gillian 5/0/0 PASSED

Nay vote: Councilman White

7. Consideration and **ACTION** to adopt an ordinance amending Chapter 95 Nuisances: Weeds, Clearing Lots, of the Code Book of Ordinances. (Boyd/Valverde)

Councilman Valverde gave a powerpoint presentation explaining the history and reason for updating the ordinance.

Mr. Boyd also came up and explained changes in ordinance.

Recommended revisions:

- 95.03 tree stump be changed to uprooted tree stumps
- 95.04 strike the word objectionable
- 95.02 minimum of 4 hours at actual cost

MOTION: I make a motion we approve.

Motion by: Councilman Gillian Second: Councilman Valverde 4/1/0 PASSED

Nay vote: Councilman White

8. Discussion and possible **ACTION** regarding renewal of the emergency medical ambulance services contract. (Prince)

Chief Prince came up to update council on renewal of the ambulance service contract and recommendation to continue with Acadian. No action will be needed if council decides to renew contract.

MOTION: To table.

Motion by: Councilman Valverde Second: Councilman White 5/0/0 PASSED

9. Consideration and **ACTION** to change Regular City Council Meetings from the 2nd Monday of the month and bring forth an ordinance next month. (Buckert)

City Administrator informed council of the difficulty of having to provide the various department report information at the beginning of the month because of data that is not available. Recommendation was made to change the regular city council meetings to the third or fourth Thursday of the month.

City Attorney stated that the third Monday and the third Thursday of the month he would not be available.

Recommendations:

- third week (Gillian)
- Email file list for residents (Gillian)
- Not on Thursday because of business community and events (Slay)
- Last Monday of the month and at 6:30 p.m. (White)
- Third Tuesday (Buckert)

10. Discussion and possible **ACTION** regarding agenda packets to be placed on website and copies available at meetings. (White)

Councilman White stated his concern in wanting the agenda and packets on website and requested hard copies be made available to citizens with no internet access.

MOTION: I would make a motion that staff complete a package on what they want to do and bring it in this budget cycle this summer and it will be prioritized with all the other requirements.

Motion by: Councilman Gillian Second: Jack Burton 5/0/0 PASSED

11. Discussion and possible **ACTION** for nominations to serve on The South Central Texas Regional Water Planning Group (Region L).

Mayor de Leon and City Administrator informed council that if they are interested in making nominations, they may want to attend some of their meetings to see what it's about and how they operate and bring nominations.

12. Consideration and **ACTION** to increase the number of part-time dispatchers from five to eight. (Dominguez)

Chief Dominguez came up to request from council that they approve to increase from five to eight part-time dispatchers to allow fulltime dispatchers to take leave.

MOTION: So moved. (to approve)

Motion by: Councilman Gillian Second: Councilman Burton 5/0/0 PASSED

DISCUSSION ITEMS:

13. Discussion on scheduling budget workshops.

Finance Director recommended July 18 and August 15 at 9:00 a.m.

EXECUTIVE SESSION:

Mayor de Leon informed council that the City Administrator stated she did not have anything for Item 15 in Executive Session.

Johnny Rodriguez, resident of Balcones Heights came up to state his concerns with the changes he has been seeing and made some recommendations as to the proposed project at Hillcrest and Gentleman.

Council went into Executive Session at 8:27 p.m.

14. Discussion pursuant to Section 551.086 of the Texas Government Code (Economic Development) regarding the 380 Agreement.

15. Discussion pursuant to Section 551.071 of the Texas Government Code (Attorney/Client Consultation) to discuss property on Gentleman and Hillcrest.

RE-CONVENE IN OPEN SESSION: 8:52 p.m.

16. Council may take **ACTION** on items discussed in executive session.

No Action was taken.

ADJOURNMENT:

Meeting adjourned at 8:52 p.m.

Submitted by:

DELIA FLORES, TRMC
City Secretary

Minutes approved by City Council on July 8, 2013